

**Human Resources Overview**

Welcome to the IPEDS Human Resources (HR) survey component. The HR component collects important information about your institution's staff.

**Data Reporting Reminders**

- Report each employee only once. If an employee could be coded in more than one occupation, code the employee in the occupation that requires the highest level of skill OR if there is no measurable difference in skill requirements, code the employee in the occupation in which they spend the most time.
- Report staff members difficult to categorize in the "Human Resources Survey Evaluation" box at the end of the survey.
- Enter data on each displayed screen. If a screen is not applicable, enter at least one zero in

<b>Does your institution have any <u>part-time</u> staff?</b>					
If you answer Yes to this question, you will be provided the screens to report part-time staff.					
			Yes		
			No		
<b>Does your institution have 15 or more <u>full-time</u> staff?</b>					
			Yes		
			No		
<b>Do ALL of the <u>instructional staff</u> at your institution fall into any of the following categories?</b>					
If you answer Yes					

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<b>Does your institution have a tenure system?</b>			
If you answer Yes to this question, you will be provided the screens to report some data by tenure status.			
		Yes	No
<b>Does your institution have graduate assistants?</b>			
If you answer Yes to this question, you will be provided the screens to report graduate assistants.			
		Yes	No
<b>Did your institution hire any full-time permanent staff who were included on the payroll of the institution between July 1 and October 31, 2014 either for the first time (new to the institution) or after a break in service AND who were still on the payroll of the institution as of November 1, 2014 ? (Exclude persons who have returned from sabbatical leave and full-time instructional staff who are working less-than-9-month contracts.)</b>			
If you answer Yes to this question, you will be provided the screens to report full-time permanent new hires in Part H.			
		Yes	No





Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Multi-Year Contract




Total from prior year	780
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Total from prior year	12	50	53	347
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Part B1 - Full-time Non-instructional Staff by Occupational Category


Race and ethnicity unknown	<input type="text" value="1"/>	<input type="text" value="2"/>	<input type="text" value="6"/>	<input type="text" value="1"/>	<input type="text" value="3"/>
Total women	434	238	377	428	326
Total (men+women)	857	318	1,015	663	409
Total from prior year	934	415	1,000	754	2,101



## Print Forms (data)

Native Hawaiian or Other Pacific Islander						
White	127	17	1,269	15	11	3,884
Two or more races	2	0	13	0	0	25
Race and ethnicity unknown	3	0	10	1	0	31
Total women	232	17	1,448	22	11	4,659
Total (men+women)	541	27	1,663	387	113	8,670
Total from prior year	1,111	38	2,181	483	126	11,924









Total	7,102
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Part C - Full-time Summary Medical school staff

Summary of Full-time Medical School Staff

As of November 1, 2014

- Data will not be generated on this screen until the relevant screens in the previous section have been completed.

Occupational category	With Faculty status					Without Faculty status	Total
	Tenured	On Tenure Track	Not on Tenure Track				
			Multi-year, continuing, or at-will contract	Annual contract	Less-than-annual contract		
Primarily Instruction	104	35	0	341	0	0	480
Exclusively credit	104	35	0	341	0	0	480
Exclusively not-for-credit	0	0	0	0	0	0	0
Combined credit/not-for-credit	0	0	0	0	0	0	0
Instruction/research/public service staff	3	0	0	9	0	0	12
Research staff	30	4	0	44	0	0	78
Public Service staff	4	1	0	11	0	0	16
Archivists, Curators, and Museum Technicians 25-4010	0	0	0	0	0	0	0
Librarians 25-4020	0	0	0	0	0	2	2
Library Technicians 25-4030	0	0	0	0	0	0	0
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000	0	0	0	2	0	1	3
Management Occupations 11-0000	0	0	0	0	0	113	113
Business and Financial Operations Occupations 13-0000	0	0	0	0	0	66	66
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	0	0	0	17	0	101	118
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	0	0	0	0	0	57	57
Healthcare Practitioners and Technical Occupations 29-0000	0	0	0	0	0	276	276
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000							0
Sales and Related Occupations 41-0000							0
Office and Administrative Support Occupations 43-0000							347
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000							0
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000							0

Total	1,568
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Part G - Salaries Worksheet


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## Part G - Salary outlays for non-instructional staff

Salary Outlays  
for Full-time Non-medical School of Non-instructional Staff

Annual Salary Outlays, 2014-15

Occupational category	Number of full-time staff (carried forward from previous screens)	Total annual salary outlays
<u>Research staff</u>	264	19,704,183
<u>Public Service staff</u>	108	7,461,693
<u>Library and Student and Academic Affairs and Other Education Services Occupations</u> 25-4000 + 25-2000 + 25-3000 + 25-9000	326	17,571,148
<u>Management Occupations</u> 11-0000	744	65,884,918
<u>Business and Financial Operations Occupations</u> 13-0000	252	12,552,061
<u>Computer, Engineering, and Science Occupations</u> 15-0000 + 17-0000 + 19-0000	897	43,544,336
<u>Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations</u> 21-0000 + 23-0000 + 27-0000	606	32,697,025
<u>Healthcare Practitioners and Technical Occupations</u> 29-0000	133	5,073,843
<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	541	16,329,210
<u>Sales and Related Occupations</u> 41-0000	27	734,161
<u>Office and Administrative Support Occupations</u> 43-0000	1,316	43,597,902
<u>Natural Resources, Construction, and Maintenance Occupations</u> 45-0000 + 47-0000 + 49-0000	387	15,601,382
<u>Production, Transportation, and Material Moving Occupations</u> 51-0000 + 53-0000	113	5,594,048



Part D - Part-time Staff by Occupational Category






## Print Forms (data)

Race and ethnicity unknown	<input type="text" value="0"/>	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="1"/>
Total women	31	32	93	57	93
Total (men+women)	67	40	150	96	139
Total from prior year					



Native Hawaiian or Other Pacific Islander						
White	110	2	211	29	0	1,115
Two or more races	0	0	1	0	0	4
Race and ethnicity unknown	3	0	3	2	0	16
Total women	146	3	260	38	0	1,313
Total (men+women)	387	6	378	90	5	2,404
Total from prior year	648	21	509	29	10	4,506









Part E - Part-time Staff by Medical School Status




Graduate Assistants	2,550
Teaching 25-1191	1,278
Research	1,221
Management Occupations 11-0000	0
Business and Financial Operations Occupations 13-0000	0
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	0
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	0
Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000	51
Healthcare Practitioners and Technical Occupations 29-0000	0
Total	4,553





Part H - New Hires, Full-time Instructional Staff by Tenure Status


## Print Forms (data)

Race and ethnicity unknown	<input type="text" value="0"/>						
Total women	0	17	0	43	0	0	60
Total (men+women)	4	35	0	97	0	0	136

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Part H - New Hires, Full-time Staff by Occupational Category

Number of Newly Hired Full-time Staff

(Hired full-time between July 1 and October 31, 2014 and still on the payroll of the institution as of November 1, 2014)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both medical school and non-medical school staff

Men

Race/ethnicity	<u>Instructional Staff</u> (from Part H, screen 1)	<u>Research staff</u>	<u>Public Service staff</u>	<u>Library and Student and Academic Affairs and Other Education Services Occupations</u> 25-4000 + 25-2000 + 25-3000 + 25-9000
<u>Nonresident alien</u>	21	<input type="text" value="9"/>	<input type="text" value="1"/>	<input type="text" value="2"/>
<u>Hispanic/Latino</u>	1	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
<u>American Indian or Alaska Native</u>	0	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
<u>Asian</u>	8	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="0"/>
<u>Black or African American</u>	3	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
<u>Native Hawaiian or Other Pacific Islander</u>	0	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
<u>White</u>	42	<input type="text" value="7"/>	<input type="text" value="3"/>	<input type="text" value="6"/>
Two or more races	0	<input type="text" value="0"/>	<input type="text" value="1"/>	<input type="text" value="0"/>
<u>Race and ethnicity unknown</u>	1	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
<b>Total men</b>	<b>76</b>	<b>18</b>	<b>6</b>	<b>8</b>

Women

Race/ethnicity	<u>Instructional Staff</u> (from Part H, screen 1)	<u>Research staff</u>	<u>Public Service staff</u>	<u>Library and Student and Academic Affairs and Other Education Services Occupations</u> 25-4000 + 25-2000 + 25-3000 + 25-9000
Nonresident alien	8	<input type="text" value="6"/>	<input type="text" value="1"/>	<input type="text" value="0"/>
Hispanic/Latino	4	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
American Indian or Alaska Native	0	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Asian	3	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="1"/>
Black or African American	6	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="2"/>
Native Hawaiian or Other Pacific Islander	0	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
White	39	<input type="text" value="6"/>	<input type="text" value="3"/>	<input type="text" value="17"/>
Two or more races	0	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Race and ethnicity unknown	0	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
<b>Total women</b>	<b>60</b>	<b>12</b>	<b>4</b>	<b>20</b>
<b>Total (men+women)</b>	<b>136</b>	<b>30</b>	<b>10</b>	<b>28</b>

Part H - New Hires, Full-time Staff by Occupational Category


Race and ethnicity unknown	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Total women	20	12	28	21	26
Total (men+women)					



## Print Forms (data)

Native Hawaiian or Other Pacific Islander						
White	<input type="text" value="8"/>	<input type="text" value="2"/>	<input type="text" value="58"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	213
Two or more races	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	2
Race and ethnicity unknown	<input type="text" value="2"/>	<input type="text" value="0"/>	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	4
Total women	14	2	67	0	0	286
Total (men+women)	41	2	78	6	3	511

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Human Resources Survey Evaluation

Were any staff members difficult to categorize? If so, please explain in the box below.

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Prepared by


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Summary

[Human Resources Component Summary](#)

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, wh

Office and Administrative Support Occupations SOC 43-0000			
Natural Resources, Construction, and Maintenance Occupations SOC 45-0000 + 47-0000 + 49-0000	387	90	417
Production, Transportation, and Material Moving Occupations SOC 51-0000 + 53-0000	113	5	115
NOTE: Full-time-equivalent (FTE) staff is calculated by summing the total number of full-time staff and adding one-third of the total number of part-time staff. Graduate assistants are not included in the above figures. Many of the FTE figures may be included in the DFR.			



Screen: D - PT Staff, Occupation - 2

Screen: 602.04 Application - 2	Screen: 535.8cupation - 2			





Some staff who are assigned to a non-medical departments have been identified as working at the medical school location.